



FEBRUARY 14 - 16, 2012

www.RenewableEnergyWorld-Events.com

LONG BEACH, CALIFORNIA

Long Beach Convention Center

### EXHIBITOR APPOINTED CONTRACTOR REQUEST FORM

**Deadline for Submission: JANURAY 13, 2012**

An Exhibitor Appointed Contractor (EAC) is a company (other than the official service contractor listed in the Exhibitor Service Kit) that provides a service (for example, display and installation/dismantling of a booth) at Exhibitor's request and needs access to Exhibitor's booth during the installation and/or dismantling period.

To be considered for approval, this request form and the EAC's Certificate of Liability Insurance must be received at the same time and prior to the deadline set forth above.

PERMISSION FOR AN EAC TO PERFORM ANY OF THE FOLLOWING EXCLUSIVE SERVICES WILL NOT BE GIVEN: booth cleaning, electrical, plumbing, telephone or network services, drayage, rigging, security, or catering.

Each EAC must abide by the Exhibition Rules, Regulations and Conditions as well as all regulations outlined in the Exhibitor Service Kit and any regulations of the Exhibition hall.

Exhibitor \_\_\_\_\_ Booth \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Exhibitor Appointed Contractor \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

*I certify on behalf of Exhibitor that I have authorized the EAC named above to service Exhibitor's exhibit at Renewable Energy World Conference & Expo NA 2012. I further certify that Exhibitor has made the EAC aware of all rules and regulations applicable to Exhibitor for this Exhibition and Exhibitor assumes full responsibility for all acts or omissions of the EAC relating to the Exhibition or Exhibitor's participation in such Exhibition.*

Exhibitor's Authorized Representative Title Date

**MAIL FAX OR EMAIL TO:**

Heather Hodges  
PennWell Corporation  
1421 South Sheridan Road  
Tulsa, OK 74112  
Fax: 918-831-9729 / Email: [hhodges@pennwell.com](mailto:hhodges@pennwell.com)

**FOR OFFICE USE ONLY:**

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Rejected \_\_\_\_\_ Date \_\_\_\_\_  
By: \_\_\_\_\_

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